

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Managing in CIA - Course Report

FROM: [REDACTED]  
 Director of Training and Education  
 1026 CofC

EXTENSION

NO.

DATE

22 May 1987

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. [REDACTED]  
 FMD/LOGS  
 3E14 HQS

2.

3. Also sent to:  
 ExDir

4. DDA  
 D/PERS

5. D/OGI

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

We can all take some pride in the fact that this has turned out exactly as we had hoped. Leading in CIA is also doing superbly.

20 May 87

STAT

NOTE FOR D/OTE [REDACTED]

THROUGH: C/LDD [REDACTED]  
DDC

STAT

FROM: [REDACTED]

SUBJECT: Managing in CIA: On Target

1. I thought you might be interested in some student reactions from last week's Managing in CIA. They show we are right on target and improving.

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2. Although [REDACTED] has not been able to do all his statistics [REDACTED] a preliminary calculation shows the students gave it an overall 4.66 for value out of 5--the best rating yet.

3. Some typical comments were:

- I desperately needed these guidelines
- wish I had taken it 5 years ago; would have saved lots of mistakes
- excellent course with useful, valuable information
- exactly the kind of reinforcement re managing that I needed.
- virtually everything I read or heard was helpful
- it is difficult to describe the value of this course for a relatively new manager,
- (from an OTE manager) outstanding curriculum and exercises
- excellent course made me really think about issues that I never considered before.
- best(I mean it) course I have ever taken in CIA

STAT

4. Some of the more negative comments included too fast a pace, (!) too much material packed in too short a time, course should be given [REDACTED] and complaints about Room 507( too hot and poor acoustics). Some students singled out the pre-course reading and pre-course work as relatively weaker, in part because managers do not have the time to do them.

STAT

5. I have attached one of the 10 "4" evaluations and one of the 20 "5" evaluations to give you a feel for the tone of some of the comments we are getting. [REDACTED] deserves much of the credit for the overall success of this effort.